

S E C R E T

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

OS Staff Notes

OS REGISTRY

09 SEP 1988

FROM:

EXTENSION

NO.

Plans Branch/PPS
Office of Security

DATE

6 Sept 1988

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

C/Plans Br

2.

C/PPS

3.

~~EO/OS~~

4.

OS Registry

5.

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13.

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7 SEP 1988

1. Polygraphing Detailees Reconfirmed

25X1 [redacted] reported that the DCI and DDCI have reconfirmed
25X1 that all detailees requiring "Staff-like" access to Agency
information and facilities must complete a full lifestyle and
counterintelligence polygraph. [redacted]

25X1 [redacted]

25X1 [redacted]

S E C R E T

5. OS Off-Site

25X1 The OS Off-Site, to be held [] from 29-30 September,
will be attended by approximately 50 OS managers. In addition
to an open forum session, the participants will address the
area security officer program, minority recruitment,
25X1 assignments, and succession planning. Due to a scheduling
conflict, the DDCI will not be able to accept
[] invitation to speak at the OS Off-Site. []

6. Inspector General (IG) Reviews Intelligence Secretarial
(IS) Career System

25X1 [] announced that the IG is conducting a scheduled
25X1 Agency-wide review of the IS Career System. [] IG
Inspector, is surveying a combination of OS managers,
25X1 supervisors, and secretaries to elicit their views on the IS
Career System. []

7. Announcement of Birth

25X1 [] was pleased to announce that a baby boy, []
25X1 [] was born to the family of [] SAD, on
25X1 Tuesday, 30 August. []
25X1 []

9. Polygraph Graduation Ceremonies

25X1 On 31 August, the OS Polygraph School graduated []
25X1 students. [] attended and presented certificates to the
graduates. []

10. OS Golf Tournament

On 21 September, the annual OS golf tournament will be held
at the Westpark Country Club in Leesburg, Virginia. A flyer,
containing the details, has been circulated. The fee is \$30
and anyone interested in attending the tournament should call
25X1 [] C/TSG, [] no later than 9 September. []

11. Wang Security Day

C/ISG reported that on 1 September, ISG sponsored a Wang
Security Day for approximately 50 Agency staffers who are
involved in the planning, managing, and implementation of Wang
systems. During the course of the day's activities, Wang

25X1 representatives made a new product announcement for a "trusted" workstation that will be evaluated by OS. The next ISG seminar is scheduled for 6 October and will focus on security issues in the area of computer systems development. [REDACTED]

12. Minimum Overseas Security Standards

25X1 AC/PASG announced that PASG is preparing a "point" paper on the minimum requirements for storage of classified material overseas. OS is coordinating its efforts with the DO and DOS. The "point" paper will be presented to the DDA on 6 September. [REDACTED]

13. Quality Step Increase

25X1 The following personnel have been awarded a Quality Step Increase in recognition of their sustained superior performance:

[REDACTED]

25X1 14. Promotions

[REDACTED]

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